

20 FEB 1974

PROPOSED AGENCY NOTICE

1. The purpose of this Notice is to acquaint employees with current thinking about Agency personnel strength through FY 1975 and the possibility of conducting a surplus personnel program.

2. As you know, the Agency has been reducing in size for the last several years. People, functions and positions have all been involved. We took a sizeable cut in FY 1973 and are undergoing another reduction in FY 1974. It has now been determined that we shall reduce further in FY 1975.

3. Based upon conditions as we see them now, no Agency-wide surplus personnel program is planned in reducing the Agency to the manpower figure committed for 31 June 1974. It is possible, however, that minor surplus situations may exist among selected functions or within certain components. Thus, if the reductions which must occur by 30 June 1974 are not achieved by normal attrition, especially retirement, it may become necessary to conduct modest surplus programs in those areas. Decisions on the need, if any, for such reductions will be made soon.